

EAGLE SERVICE PROJECT CHECKLIST

The intention is to provide a check list that does not list every detail, but which addresses the most commonly identified errors or omissions.

EAGLE SERVICE PROJECT WORKBOOK

___ The most recent project workbook available **must be used**.

Eagle Scout Leadership Service Project Workbook - <http://www.scouting.org/filestore/pdf/512-927.pdf>

___ Is Life Scout's name, FULL address, date of birth, telephone no., troop no., district, and Scoutmaster information complete on cover page?

PROJECT DESCRIPTION

___ Is Project description thorough? More than 1 or 2 sentences.

___ Is this project large enough in scope? An unofficial guideline is: Will the applicant alone put in at least 25 hours of work into planning, organizing, and implementing this project.

___ Are there secondary benefits that can be claimed?

PLANNING DETAILS

___ Is there a written comment on EVERY element listed under planning details? i.e. present condition, method, materials, time schedule, tools, etc. * A step by step explanation of each activity, in sequence, in detail, works best..

___ Are the project helpers identified? i.e. Who will they be? Does it explain what they will be doing?

___ Is there a detailed list of materials and supplies, with quantities?

Is there a thorough explanation of how the applicant will be providing leadership to the entire project?

Document how he will genuinely be the person in charge. Document specifically how he will be giving leadership to other people.

___ If they will facilitate understanding, are "before" photographs included?

___ If they will facilitate understanding, are layout drawings or design drawings, with dimensions, included?

___ Is safety addressed? With a proposed solution for every identified concern? i.e. - unleaded paint, personal floatation devices, adults controlling or doing all operations of power equipment.

___ Signature by benefiting organization is that of a significant officer.

___ Signatures of Scoutmaster and Troop Committee.

Note: Eagle Service Projects Application MUST be approved by Hiawatha District Advancement Committee BEFORE starting any work on the project including fundraising.